



## Health and Safety Policy Statement



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### **Controlled Document: 000**

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| Document Title: | Health and Safety Policy Statement | THIS DOCUMENT IS UNCONTROLLED<br>IN HARD COPY FORMAT | Review Date:    | 17/12/2025  |
| Version Number: | V2                                 |  | Classification: | External    |
| Document Owner: | Compliance                         |  | Page No.        | Page 2 of 3 |

## 1 Purpose

The purpose of this Health & Safety Policy Statement is to outline the management direction and confirm its commitment to meeting the Health & Safety standards expected by our customers in the delivery of our services.

## 2 Statement

Kao Data's senior management are committed to:

- Providing safe and healthy working conditions for the prevention of work-related injury and ill health
- Fulfilment of our legal and other applicable requirements
- Eliminating hazards and reducing occupational health and safety risks
- Continual improvement of our occupational health and safety management system
- Consulting with and the participation of our staff on the planning and development of our occupational health and safety management system

This will be achieved by:

- Actively managing and supervising health and safety at work
- Providing leadership and adequate control of identified health and safety risks
- Providing and maintaining safe plant and equipment
- Ensuring the safe handling and use of substances
- Providing information, instruction, training where necessary for our workforce, taking account of anyone who does not have English as a first language
- Ensuring that all workers are competent to do their work, and giving them appropriate training
- Having access to competent advice

We also recognise our duty to co-operate and work with our customers and other employers and their workers, when their workers come onto our premises or sites to work for themselves or us, to ensure the health and safety of everyone at work.

All Kao personnel, customers and contractors working on Kao's premises are made aware of their responsibilities and required to take all reasonable precautions to ensure the safety, health and welfare of our workforce and anyone else likely to be affected by their activities.

This Policy is reviewed to ensure its ongoing suitability by Compliance and the Senior Management team who recommend any amendments or updates to the policy as part of the continual service improvement process.

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